

TERMS OF REFERENCE / CONSTITUTION



GENERAL

The group will consist of Anti-social Behaviour (ASB) Practitioners from each of the twenty two Community Safety Partnerships (and their variations) in Wales.

PURPOSE

The Home Office, Welsh Government and Police & Crime Commissioners are committed to tackling ASB in communities. The group will provide a forum for those responsible for tackling ASB to share good practice as well as being recognised as an independent body in this specialist field. The group shall encourage and maintain the principles of combating ASB.

TERMS OF REFERENCE

The group will:

- meet twice a year enabling ASB practitioners to network and support their counterparts throughout Wales;
- identify and share good practice;
- identify and share issues of concern, and consider possible solutions;
- have access to the All Wales ASB practitioner's e-network where good practice, issues of concern and possible solutions can be shared via the chairperson.
- seek advice from Welsh Government and the Home Office to address issues of concern;
- ensure any lobbying is done in a structured fashion.

Meetings will:

- take place twice a year and this shall include the Annual General Meeting (AGM).
- include sessions to address any training requirements;
- include relevant regular updates in legislation.

MEMBERSHIP

CORE MEMBERS

- The ASB practitioners from the twenty two Community Safety Partnerships (and their variations) shall constitute the core members;
- Each core member shall contribute £50.00 per annum towards financing meetings and seminars etc.;
- Each partnership shall have one vote (if there is more than one representative from a partnership only one vote will be accepted);
- If a core member cannot attend a meeting / seminar they can be deputised for by another representative from their partnership and the deputy shall have the same voting status as the core member.

ASSOCIATE MEMBERS

- Associate members shall be nominated by core members;
- Associate members shall contribute £50.00 per annum towards financing meetings and seminars etc.;
- A representative of the Home Office and Welsh Government's Community Safety Team shall be invited to be associate members;
- The chair of the Registered Social Landlords (RSLs) Forum shall be invited to be an associate member;
- The chair of WACSO shall be invited to be an associate member;
- The ASB lead officer for each Police force area shall be invited to be an associate member;
- Additional associate members may be invited to join the group at the discretion of the chairperson.

EXECUTIVE GROUP

The group shall elect an executive group that will serve for a period of two years and consist of:

- Chairperson;
- Vice-Chairperson;
- Secretary;
- Treasurer;
- Three support officers

The executive group will meet quarterly and may consult any individual or organisation if it is considered to be beneficial.

DECISION MAKING

The group shall not make any decisions unless a quorum of four members is present (to include two members of the executive group).

FINANCE

The treasurer will provide a report to the group at the AGM.

The groups account will be audited independently on an annual basis if funds exceed £100,000.

MISCELLANEOUS

The chairperson can call ad-hoc meetings at any time should an urgent matter arise.

Guests and observers can be invited to the group's meetings at the discretion of the chairperson.